

Cedar Valley Riders Saddle Club
Arena & Concession Use/Rental Policy
As Approved May 2, 2005
Revised October 7, 2013
Fees Revised January 1, 2015

1. Schedule all 4-H Horsemanship groups for one night, if practical.
2. Saddle Club members may use the arena any time there is no other event taking place in the arena.
3. Anyone who rents the arena also gets use of the restrooms included. A Saddle Club or Optimist Club member must be present and is responsible for the facilities, including but not limited to: concession stands, restrooms, shelters, announcer's stand and arena office. If there is an incident that the responsible member cannot handle on their own, they are to call the **Ashland Police Department at 911 or 657-9062** for assistance.
4. Saddle Club retains the right to have the concessions. If the Saddle Club does not choose to keep the concessions, the renting organization/group may have the concessions or find another group to run the concessions (i.e. 4-H, Boy Scouts, Girl Scouts).
5. Rental fees for non-profit organizations where a Saddle Club or Optimist Club member is involved in organizing the event: \$150 per day. If the renting non-profit organization does not have a current member, they need to submit a *Membership Application* at least 60 days prior to their event to be voted on in the next scheduled club meeting.
6. Electrical fee is \$25.00 per day per site and should be collected by the renting organization and submitted back to the Cedar Valley Riders as a check.
7. Rental fees for profit making organizations and/or ventures: \$150 charge plus 10% of the gate.
8. \$20 donation for the use of the southwest shelter. This is with the understanding that other activities may be occurring in the arena.
9. All non-horse related events must also be approved by the Ashland Optimist Club.
10. Proof of Insurance: Any outside organization or group who is renting and/or using the facilities must have their own insurance and provide proof of that insurance with the Cedar Valley Riders, its officers, agents, directors, volunteers and members listed as an additional insured.
11. Saddle Club retains the right to refuse rental/use of the facilities to anyone, and all rentals must be voted on and approved by the members at a membership meeting as described in the Constitution and By-Laws.
12. A copy of this policy should be kept with the Constitution and By-Laws.